

2nd REMINDER

Government of West Bengal
Public Works Department
Establishment Branch, Cell-II
Khadya Bhawan, Block-A, 4th Floor
11/A, Mirza Ghalib Street, Kolkata-700087
Email ID: esttcell2pwd@gmail.com.

No.- 399/PWD- 13099/9/2021-ROADS WINGS-Dept of PWD

Date. 10.02.2026

From: The Joint Secretary (P)
Public Works Department.

To: The Chief/Senior Superintending/Superintending/Executive Engineer,HQ-I/II/Zone/NH/Planning/Circle/Division, Public Works Directorate & Public Works(Roads)Directorate.

Subject: Submission of posting details of Sr. Accounts Clerks under Public Works Directorate & Public Works (Roads) Directorate.

Ref: 847-855-F(Y/WB/FA/O/2M/290/08&1426(9)-F(Y), WB/FA/ O/2M/290/08 of Finance (Audit) Department Government of West Bengal.

With reference to the subject cited above, the undersigned would like to request him again to furnish the details of Senior Accounts Clerks who are engaged at the offices under Public Works Directorate & Public Works (Roads)Directorate. The details should include.

1. Name of Sr, Accounts Clerks.
2. Name the Office along with the detail address & any other information related to their present assignment.
3. Latest report of filled in (A) and vacant position (B) i.e. total strength (A+B) in his office.

The above information may kindly be sent to this office within **Seven (7) days positively** from the date of issuance of this letter for necessary action. He is also requested to furnish the above information to this **Email ID: esttcell2pwd@gmail.com.**

This is to be treated as extremely urgent.

Joint Secretary (P)
Public Works Department.

No-399/1/ (4) PWD- 13099/9/2021-ROADS WINGS-Dept of PWD

Date. 10.02.2026

Copy forwarded for information to the

1. Engineer in Chief-I/II & Ex-officio Secretary, Public Works Department.
2. Financial Advisor & Ex-officio Special Secretary, Public Works Department.
3. Deputy Secretary, WBA & AS Cell, Gr.-T, Finance Department, Govt. of West Bengal.
4. Sr. P.S. to the Secretary of this Department.

Joint Secretary (P)
Public Works Department